# BIRMINGHAM & DISTRICT PREMIER CRICKET LEAGUE

#### PRIVACY POLICY

The Birmingham & District Premier Cricket League ("BDPCL") is fully committed to protecting the rights and privacy of its member clubs, their members, the Umpires Panel and members of its own Management Board and Committees, as well as any other stakeholder involved in the day to day business of the League.

This Privacy Policy sets out the basis on which any personal data that BDPCL collects from you, or that you provide to BDPCL, will be processed. It also sets out your privacy rights and how the law protects you. Please read the following carefully to understand BDPCL's views and practices regarding your personal data and how it will be treated by BDPCL. By visiting the League website <a href="www.birminghamleague.org">www.birminghamleague.org</a> you are accepting and consenting to the practices described in this Privacy Policy.

When you provide information by which you can be identified, it will, only, be used in accordance with this privacy statement.

BDPCL may change this policy from time to time by updating this page.

## What does BDPCL collect?

- Name, title, date of birth and gender
- Email address
- Contact telephone number(s)
- Other information relevant to participation in BDPCL activities

## What does BDPCL do with the information it collects?

- Send/receive information pertaining to BDPCL activities
- Improve communications between BDPCL and its stakeholders
- Maintains BDPCL records

BDPCL does not sell, distribute or lease personal data to commercial organisations.

## How does BDPCL use the information provided?

All personal information that BDPCL obtains about you and/or any other person whose details you provide will be recorded, used and protected by BDPCL in accordance with current data protection legislation and this Privacy Policy.

BDPCL will, primarily, use the personal information

• For record keeping purposes

- For registration and general administration (including verification, vetting and security checking)
- To ensure appropriate communications are distributed/received between BDPCL, its member clubs and other stakeholders

# Disclosing your personal information

Some limited information may be shared with other stakeholders in Cricket, such as ECB, County Cricket Boards and other competition organisers so they can maintain appropriate records and assist BDPCL in administering and organising cricket fixtures.

## Children

BDPCL does not knowingly collect data relating to children without the knowledge of their parent or guardian.

# Information about other people

If you provide information about any other person other than yourself, you must ensure that they understand how their information will be used and that you are authorised to disclose it to BDPCL, and to consent to its use on their behalf, before doing so.

# **Data Security**

BDPCL is committed to ensuring that your information is secure. To prevent unauthorised access or disclosure, BDPCL has suitable procedures in place to safeguard and secure the information collected. In addition, BDPCL limits access to your personal data to those parties who have a business need to know. They will only process your personal data on the instructions of the Data Controller and they are subject to a duty of confidentiality. Where BDPCL has given you a password which enables you to access a certain area of the website, you are responsible for keeping this password confidential and you are requested not to share this password with anyone. Once BDPCL has received your information, strict procedures and security features will be used to prevent unauthorised access. Procedures have been put in place to deal with any suspected personal data breach and BDPCL will notify you and any applicable regulator of a breach where it is legally required to do so.

## **Data Retention**

BDPCL will only retain your personal data for as long as necessary to fulfil the purposes that it was collected, including for the purposes of satisfying any legal, accounting or reporting requirements. To determine the appropriate retention period for personal data, BDPCL considers the amount, nature and sensitivity of the personal data, the potential risk of harm from unauthorised use or disclosure of your personal data, the purposes for which your personal data is processed by BDPCL, whether those purposes can be achieved by other means and the applicable legal requirements.

#### Cookies

BDPCL does not use cookies on its website

#### **Links to Other Websites**

The BDPCL website contains links to other websites of interest. However, once you have used these links to leave the site, you should note that BDPCL does not have any control over that other website. Therefore, BDPCL is not responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. When you leave the BDPCL website, you are encouraged to read the privacy notice of every website that you visit.

## What rights do you have?

You have the right to ask BDPCL for a copy of your personal data, to correct, delete or restrict (stop any active) processing of your personal data. In addition, you can object to the processing of your personal data in some circumstances. These rights may be limited, for example, if fulfilling your request would reveal personal data about another person, or if you ask to delete information which BDPCL is required by law to retain or have compelling legitimate interests in retaining.

BDPCL does not sell, distribute, or lease your personal information to commercial organisations. You may request details of personal information which BDPCL holds under the Data Protection Act 1998.

If you would like a copy of the information, please write to The Data Protection Officer, Birmingham & District Premier Cricket League, 9 Cricket Close, Walsall WS5 3PU.

## **Changes to the Policy**

Any material changes that BDPCL makes to this policy will be posted on the League website and, where appropriate, will be notified to you by e-mail.